

Registrant Details

139 Registrants

By Registration type

30 Daily Rate

Thursday – 6; Friday - 23; Thursday & Friday – 1

12 Graduate Students; 12 University Faculty

40 Full-time Graduate Student

30 @ Early Bird price; 10 @ Full price

69 Full-time Professor/Practitioner

41 @ Early Bird price; 28 @ Full price

Full registration was waived for three guests.

The equivalent of one-day registration was waived for two supported graduate students who were locals. Another who did not need accommodation was given a partial discount. All other supported students received one night accommodation.

One person purchased a journal subscription separately.

By years of attendance x professional category

	First time	1 – 2 years	3 – 5 years	5 years
Graduate Student, Full-time	29	9	2	
Graduate Student, Part-time	8	3		
P-12 Practitioner		3		
University Faculty	22	15	17	25
Other	2	2		2
Total	61	32	19	27

By years of attendance x registration category

	First time	1 – 2 years	3 – 5 years	5 years
Full, Grad, Early	19	9	1	
Full, Grad, Regular	7	2	2	
Full, Prof, Early	10	5	11	15
Full, Prof, Regular	6	9	4	9
Day	19	7	1	3
Total	61	32	19	27

P-12 Practitioner Counts

Solely P-12	Grad, Part &	Grad, Full &	Univ Fac &	Total
3	4	4	1	12

8.6% of attendees indicated P-12 Practitioner in some way

Other Notes

- ~ 42 people listed as presenters did not register
- ~ Of those who registered, only 14 were not presenters
- ~ There were 9 on-site registrations of which 8 were one-day and 1 was a full registration
- ~ C&P's policy is not to offer any returns on canceled registrations; we do, however, offer a one time transfer of the registration fee to next year's conference. There were three cancellations this year (one full and two day). There were also four unclaimed nametags of those who might not have attended, but paid.
- ~ We used Survey Monkey this year for on-line registration. Registration options were only available during the time period they were effective – this was helpful. Survey Monkey worked well enough, but limitations are noted below. Most people paid using PayPal and that works well. Timelines for registration worked well.

Notes for next year

- ~ Having only an early bird option in the on-line registration form until 3 Sept was useful, but must make sure that we have a plan in place for switching to the full price and who is doing what
- ~ Early registration deadline should be determined by the need to turn in the book order and the need for final count to the hotel
- ~ Survey Monkey is not bad, but still a lot of work to get the info into a format that is usable for us. A user who starts registering on one day and then finishes another day shows up in the download on the earlier day after the people from that day have already been processed by us. We should decide on new registration process by January 2011
- ~ We should have a plan for how to deal with requests for roommate assistance if we are going to offer it. This year Jenn Milam took care of it, so should speak to how problematic it was.
- ~ The refund language should be included as part of their confirmation “print-out” or receipt, which the system this year did not generate automatically. We need a system that does.
- ~ Registration form should only ask for mentors as mentees are determined by another system.
- ~ Be sure language on subscription when choosing payment option makes it clear that journal comes with registration fee

Respectfully submitted,
Jim Kilbane
Registrar